

**San Angelo Football Officials' Association**  
**Monday, July 9, 2007**  
**Board Meeting Minutes – Approved 7/16/2007**

Board Members Present: Doug Kirkham, Eddie Long, Oscar Martinez, Bradley Petty, Miller Walker, and Scott Westmoreland.

Board Members Absent: Greg Swindle

Guests Present: Coy Gober, Richard Mayer, Randy Minton, Jim Monroe, Dan Robertson, and Steve Wilson.

Mr. Walker called the meeting to order at 5:38 p.m. at the ASU Center for Human Performance Conference Room.

The agenda was distributed and reviewed.

The minutes of the previous meeting were distributed and reviewed. There were no revisions. Mr. Walker indicated that the minutes stand approved as written.

A Financial Report and Bank Statements were provided to the Board by Mr. Swindle via e-mail.

Standing Committee Reports – NA

**New Business:**

**Welcome**

- Mr. Walker welcomed the new Board member, Mr. Eddie Long. Mr. Long was elected to complete the one year term as Vice President.

**Financial Report**

- **Receipt Book** – Mr. Swindle submitted by e-mail that he provides receipts for membership dues by computer, but he thought it would be a good idea to have a receipt book at the membership meetings. (CLOSED)
- **Collection of Dues** – Mr. Swindle indicated that since he would be absent several times throughout the season, he would suggest that Mr. Martinez would be his assistant and act on his behalf to collect dues in his absence. If Mr. Martinez is also absent, any member of the Board could collect dues from the membership. The Board agreed. (CLOSED)
- **Yearly Audit** – At the last meeting, the Board indicated that a yearly audit of the Chapters records be completed. Mr. Swindle indicated via e-mail that he suggests Mr. Mike Von Willer and/or Mr. Alan Jones along with Mr. Dan Robertson or Mr. Nick Katchur be appointed to serve on the audit committee. Mr. Walker asked should the yearly audit or the budget workshop come first. The Board agreed to seek advice from Mr. Alan Jones on this matter. (OPEN)
- **Budget Workshop** – Mr. Walker indicated that he would like to dedicate a Board meeting to complete a budget workshop in order to develop a budget for the upcoming year. He indicated that we would schedule this meeting when Mr. Swindle would be

present. Mr. Dan Robertson indicated that the Chapter cannot continue to spend without planning. He stated that our income and expenses should equal zero each year, and we should only use the reserves as a “back-up.” Dr. Westmoreland questioned if the Board would need to wait until we know our membership numbers before we developed a budget. Mr. Petty stated that we normally project our anticipated membership to develop this type of budget. Mr. Long asked about how much money we can have in reserves and still be considered a non-profit agency. Mr. Walker stated that he believes there is no “specific amount of funds” we can have in reserves that would remove our non-profit status. Mr. Petty indicated that he felt Mr. Swindle’s only concern was that the Chapter should not pay individuals a game fee, because we would then be considered an “employer.” Mr. Walker stated that the reserves can be spent on education and/or recruitment and retention of members depending on the funding source. After much discussion on this topic, Mr. Miller tabled this until the next meeting. (OPEN)

### **By-Laws Review**

- Mr. Walker informed the Board that we should continue working on the revisions to the By-Laws. Mr. Petty stated that he thought Mr. Swindle has an electronic copy of the By-Laws. If so, he will place them on the website for the members to review. (OPEN).

### **Inviting Vendor for Membership Meeting**

- Mr. Petty stated that he investigated the possibility of inviting a vendor to attend a membership meeting to sell equipment. He reported that the Abilene Rules Clinic and the State Meeting will have vendors present to sell equipment. Mr. Walker felt that the amount of profit the vendors make at our membership meeting would not be enough to cover the cost of attending. Therefore, he suggested that the members either buy equipment at the rules clinic or state meeting. Also, there are vendors listed on the Chapter Website where officials can purchase equipment. If officials buy equipment on-line, they normally will ship the supplies and have them in hand in only a few days. Mr. Kirkham stated that Total Sports or Academy also has equipment for sale. (CLOSED)

### **General Membership Agenda**

- Mr. Long requested that a timeline be provided for the membership meeting agenda. He stated that he would like to give Dr. Tony Dutton a specific amount of time to present rules and mechanics to the membership. Mr. Petty and Mr. Walker agreed that we should dedicate 30 minutes specifically for training each meeting. The Board approved. (CLOSED)

### **On-the-Field Clinic Instructor Selection and Agenda Review**

- Mr. Long indicated that he would like assistance in developing the On-the-Field Clinic agenda. He stated that Mr. Petty already began this process and asked that he continue with the development and implementation of the agenda. Mr. Petty stated that he would help with the agenda. Mr. Petty indicated that the agenda would be developed differently this year with three different groups being created (beginning officials, intermediate officials, and advance officials). Since each group is at a different skill level, clinicians would train according to their current level of learning with an agenda developed by the instructors. The Board recommended the following instructors: Mr. Petty and Mr. Dan Robertson – Beginners: Mr. Long, Mr. Toot Tomerlin, and Mr. Alan Jones – Intermediate: Mr. Walker and Mr. Randy Minton – Advanced. Mr. Petty stated

that he would contact the instructors via e-mail. Mr. Walker stated that he would like to meet with all instructors on Monday, August 6 after the membership meeting to review the training agenda. Breakfast at the clinic would be provided by the Chapter. (OPEN)

### **State Meeting Update**

- Mr. Walker indicated that the state meeting agenda has not changed. Mr. Petty developed a room assignment list for individuals who wanted to stay in the rooms provided by the Chapter. He will e-mail that list to the membership. (CLOSED)

### **Telephone for Secretary**

- Mr. Petty stated since ASU blocks the e-mail, there would be no reason to purchase a phone. Mr. Petty stated that Mr. Swindle suggested via e-mail that he submit phone records to the Chapter, and he would be reimbursed for his expenses. Mr. Petty stated that he would submit his records to Mr. Swindle. (CLOSED)

### **Rulebooks for Members**

- Mr. Walker stated that Mr. Petty sent an e-mail to Ms. Stager from TASO inquiring about the 2007 rulebooks. Ms. Stager stated that TASO has not received the books yet. She stated that the books would be available at the state meeting or that TASO would mail the books to the Secretary. (CLOSED)

### **American Flag Patches for Shirts**

- Mr. Swindle stated via e-mail that the Chapter has around 50 American flag patches already purchased that can be distributed to the membership. Mr. Petty stated that normally one patch is provided to each member. If additional patches are required, members can purchase patches at any fabric store in town. (CLOSED)

### **Travel and Meal Payments for FCA All-Star Officials**

- Mr. Petty stated that Mr. Tom Jones drove to the FCA game and should receive mileage. All officials will receive a meal stipend. Mr. Walker asked how much the meal stipend would be. Mr. Petty stated that he believes it is \$12.00. Mr. Walker indicated that Mr. Swindle would submit the checks to the officials. (CLOSED)

### **Game Assignment Policy**

- Mr. Petty stated that scrimmages would begin August 18, 2007.
- Mr. Petty indicated that Sonora and Junction have obtained new coaches. He has been in contact with them regarding their schedule.
- Mr. Petty requested that the Board enter into Executive Session to discuss additional items.

### **New Member Update**

- Mr. Petty reported the current status of the following members:
  - Mr. John Oryerbides – Transfer to Korea for one year
  - Mr. Quron Hairston – Questioned whether or not he would pay reinstatement

### **Additional Comments**

- Mr. Long requested permission from the Board to purchase a \$90.00 film editing program to assist with training videos. He researched his needs and found this program

would be useful. Mr. Petty moved to purchase the software for training purposes. Mr. Martinez seconded. Motion passed unanimously. (CLOSED)

- Mr. Richard Mayer stated that he feels all officials should report to the Secretary about any school that does not have adequate dressing facilities for the officials on game night. He stated that the Secretary should contact the schools and inform them of this issue. (CLOSED)
- Dr. Westmoreland asked if TASO has any points of emphasis they are stressing this year. Mr. Petty stated they mandated that all Chapters use strict sideline management to ensure safety of all individuals. (CLOSED)
- Mr. Petty outlined the functions of Zebra-Ware for the general membership. Photographs were also taken to be placed on Zebra-Ware for member identification. (CLOSED)
- Mr. Long reviewed game film during the general membership meeting. (CLOSED)

Mr. Kirkham moved to adjourn. Mr. Martinez seconded the motion. The motion passed unanimously.

Meeting was adjourned at 6:25 p.m.

Respectfully Submitted,

Bradley Petty  
SAFOA Secretary